

# Course Booking Form



Please complete all parts of the booking form

## Delegate Details

## Person Booking (if different from delegate)

Title:		Title:	
First name:		First name:	
Surname:		Surname:	
House name/number:		House name/number:	
Address line 1:		Address line 1:	
Address line 2:		Address line 2:	
Town/City:		Town/City:	
County:		County:	
Postcode:		Postcode:	
Telephone:		Telephone:	
Mobile: (only used in the event of course cancellation)		Mobile: (only used in the event of course cancellation)	
Email:		Email:	

## Course/s Being Booked

Course Title	Date	Location	Cost
			Discount Code
			Total Cost

Payment method (delete as applicable)	Cash*/Cheque*/PayPal (via website)
*Cheques should be made payable to "Photrain". Cash and cheques should be sent with the completed booking form to: Photrain - Chiltern House, Thame Road, Haddenham, Buckinghamshire. HP17 8BY	

## Additional Information

What is your main camera make?	
And model?	
Do you have any disabilities/access requirements? (Please provide brief details)	
How did you hear about Photrain? (delete as applicable)	Advert (please state where) Word of mouth Web search Poster Other (please provide details)

All bookings are subject to our standard terms and conditions as on the next page or available on our website.

Signed:		Date:	
---------	--	-------	--

Photrain does not share any personal data or contact details with third parties. Photrain may use your contact information to provide details of other courses, products or special offers. Tick this box  if you do not wish to receive marketing communications from Photrain.

www.photrain.com | bookings@photrain.com | 01844 290557

# Course Bookings



## **All bookings are made subject to our standard terms and conditions:**

Fees are due in full at time of booking. We accept secure payment through our website via PayPal both by credit and debit card and from PayPal account holders. At no time do PayPal share any financial details with us.

Payment by cheque or cash may be made with this booking form to the address provided. Cleared funds must be with us 7 days prior to the course date.

Discount voucher codes cannot be combined at time of booking. The single highest discount only will apply to any booking.

## **Cancellation and Transfer of Bookings**

Bookings may be cancelled for a full refund or transferred to an alternative date free of charge up to eight weeks (56 days) prior to the booked course date.

Bookings cancelled or transferred with less than eight weeks (56 days) notice and more than two weeks (14 days) notice are eligible for a 50% refund for cancellation and a 50% rebooking fee for transfers.

Bookings cancelled or transferred with less than two weeks (14 days) notice are not eligible for refund and a full 100% booking fee will apply to any rebooked course at the lower of the original price or the current price.

We reserve the right to cancel any event for any reason. If this happens all fees will be refunded or an alternative date offered at the same price but no other claims will be considered.

Delegates must be aged 18 years or over unless accompanied by an adult.

Photrain | Chiltern House | Thame Road | Haddenham | Buckinghamshire | HP17 8BY

[www.photrain.com](http://www.photrain.com) | [bookings@photrain.com](mailto:bookings@photrain.com) | 01844 290557

